

27th June 2021

CIRCULAR – RE-REGISTRATION ODD SEMESTER AY 2021-2022

Re-registration for Odd Semester AY 2021-2022 will be as per the schedule:

Program	Class Commencement	Semester Courses	Re-registration Dates	
			Start Date	End Date
B.Tech	14/07/2021	VII and V	07/07/2021	14/07/2021
Integrated M.Sc		IX, VII and V		
BA Mass Communication		V		
BA English Language and Literature		V		
M.Sc		III		
MA English Language and Literature		III		
MA Communication		III		
Integrated M.Sc	04/08/2021	III	24/07/2021	04/08/2021
BA Mass Communication		III		
BA English Language and Literature		III		
MSW		III		
M.Tech		III		
B.Tech	08/09/2021	III	25/08/2021	08/09/2021

Guidelines:

- Registration will be in MS Forms. - [Re-registration Form](#)
- To Register for Equivalent courses use the link [Equivalent Courses](#) to check appropriate choices.

Students who belong to the following category

- I. B.Tech – 2018,2019 and 2020
 - II. BA – 2019, 2020
 - III. M.Tech, M.A, M.Sc, MSW – 2020
 - IV. Integrated Programs – 2017,2018,2019,2020
- If the students register for Regular Courses + Pending Courses offered by the department, they can re-register only for a maximum of two courses (Theory/ Lab).
 - The students who exceed the limit will be notified by Academic Coordination Office and the registration will be removed.
 - There is no remedial fee payment for this category.

Students who belong to the following category are Term-Out Students

- I. B.Tech – Prior to 2018
 - II. BA – Prior to 2019
 - III. M.Tech, M.A, M.Sc, MSW – Prior to 2020
 - IV. Integrated Programs – Prior to 2017
- Course Extension Form is **mandatory to process registration.**
 - For Course Extension Forms:
 - [Course Extension Form - UG](#)
 - [Course Extension Form - PG](#)
 - Registration of courses should not exceed 28 credits
 - Re-Registration for Vacation is possible, you may contact the Academic Coordinator Office for Registration.
 - Re-Registration Fee of Rs.2500/- per subject to be paid, you may follow the instructions in the next page while filling MS Form.
 - **Strict adherence to the schedule and the guidelines is mandatory and students who do not comply will not be assigned to the classes to attend their online sessions.**

For any clarification you may contact the Academic Coordination Office.

Academic Coordination Office

Email ID: acadcoordengg@cb.amrita.edu

Contact Numbers: Ms. Midhya @ 6282433726 and Ms. Revathy @ 6369648534

Sd/-

Office of Dean Engineering

Payment through State Bank of India Collect

- On your browser, go to <https://www.onlinesbi.com/sbicollect/icollecthome.htm>
- Read the terms and tick the check box against 'I have read and accepted the terms and conditions stated above' and click on 'PROCEED' button
- Select State (**Tamil Nadu**) then Select Type of Institution (**Educational Institutions**) and click on 'GO' to proceed
- Select the Educational Institution – **AMRITA VISHWA VIDYAPEETHAM CBE** and click on 'SUBMIT' button
- Select the **Remedial Fee** Payment Category and Click **SUBMIT** button to proceed.
- Fill all the fields (Name, Roll Number, Course, Mode of Remedial Fee and Amount) displayed on the screen.
- In the next section, you can enter the details of the candidate or the person who is paying. These details are for accessing the 'Payment History', re-printing the receipt on a later date or reprinting the remittance form. Hence please keep a record of the details you provide in this section.
- Enter the Name, Date of Birth (DD/MM/YYYY format), Mobile Number, Email ID of the candidate or the payer.
- Enter the CAPTCHA text and click on **SUBMIT** to proceed.
- The details shown in the next screen will be used to prepare your online fee receipt. Hence, please ensure that the details are correct and click on **CONFIRM** to proceed to the payment screen.
- In the SBI Multi option payment system, you can make your payment through any of the options presented.