

No. AMRITA/PGP-C/001/2015

Date: 17.04.2015

Sub: Assessment and award of their Thesis Credits of PhD scholars of ASE Coimbatore

The following shall be the procedure for (i) review of PhD candidates/scholars @ ASE Coimbatore, and (ii) assessment and award of their Thesis Credits:

1. Every PhD scholar on roll of ASE Coimbatore as on 1 May 2015 shall prepare a comprehensive Research Plan (its format is attached) for the entire period commencing with PhD Registration and ending with Thesis Submission. Thesis work carried out and number of paper publications/research proposals made shall be recorded for the past semesters, whereas the work planned shall be stated for the future semesters.
2. Doctoral Committee (DC) of every scholar shall recommend and forward the Research Plan of the scholar to Dean (PGP) before 15 May 2015
3. PGP Chairs of ASE Coimbatore shall review the progress/plan between 1 and 30 June 2015.
4. Thesis credits awarded to each candidate will be declared before 15 July 2015
5. Each scholar shall register for the remaining Thesis Credits from the next academic session (2015-2016 Odd semester) onwards as per PGP norms (that is, 5,10 or 15 credits in one semester).

Instructions to prepare comprehensive Research Plan by PhD scholars:

1. The Research Plan should be prepared in the suggested format only.
2. The entire document should be restricted to one page and a single hard copy be submitted to PGP office.
3. Name, Designation and Department of all DC members should be mentioned below the Name and Roll No. of the PhD scholar on top.
4. Thesis Title should be written below that.
5. Research Plan should be prepared in four columns:
  - a. **Semester** shall be entered as "2014-15 Odd"; all semesters starting from the *Registration* and up to the expected *Submission* shall be entered in separate rows.
  - b. **Milestones** are *Registration, Course Work, Comprehensive Examination, Qualifying Examination, Open Seminar 1, Open Seminar 2, Synopsis and Submission* – these should appear against respective semesters.
  - c. **Thesis Work** describes very briefly the work related to the thesis done/planned in each semester. Also, mention here the count of papers/sponsored research proposals communicated/accepted in the respective semester.
  - d. **Date of Completion** indicates the date on which the reported/suggested work is completed/expected-to-complete.
6. The *Thesis Credits* recommended by the DC for the work carried out till the date of preparation of the Research Plan should be written below the Plan.
7. Signature of all DC members with name and date is mandatory at the bottom of the document

PGP Chair, ASE Coimbatore