

AMRITA SCHOOL OF ENGINEERING COIMBATORE

HOSTELS – ADMISSION AND REFUND POLICY – 2023-2024

Admission into Hostels

1. Admissions to the hostel are to be renewed every academic year in a specific online form circulated by the hostel authorities.
2. Admission to the hostel is not a right, but a privilege extended to the students.
3. Basic facilities will be provided by the hostel authorities for a pleasant stay on campus.
4. Day scholars stay in the hostel – for a short duration, which is less than or equal to 10 days (Once in a semester), for academic purposes need to get permission from Chief Warden in a prescribed format. Only shared accommodation will be provided for day scholars staying in the hostel for a short duration subject to the availability of rooms.

The form can be accessed from the link: <https://tinyurl.com/546a9ywn>

Hostel and Mess Fee details

Time of joining hostel	Hostel Fee	Mess Fee
Beginning of the Academic Year	100%	100%
Middle of Odd Semester	100%	To be calculated from date of admission into hostel
Commencement of Even Semester	50%	One semester mess fee
Middle of Even Semester	50%	To be calculated from date of admission into hostel
Short stay in hostel (Max 10 days) - Students staying back beyond the academic semester for academics/projects/co-curricular/extra-curricular activities with PRIOR Approval of concerned Chairperson and Office of Chief Warden	Rs.400 per day including food	

Hostel and Mess Fee – Refund policy

Time of vacating hostel	Hostel Fee	Mess Fee
Within 30 days after the start of Academic Year for Freshers	Based on the number of days of stay (Rs.400 per day)	
After one month (30 days) before the end of the Odd semester	If vacating before 15th of the month – 50% room rent of that month will be deducted	Unused mess fee
	If vacating after 15th of the month – 100% room rent of that month will be deducted	
After completion of Odd semester	50% of room rent will be refunded	50%
After commencement of Even Semester	If vacating before 15th of the month – 50% room rent of that month will be deducted	Unused mess fee (which will be less than 50%)
	If vacating after 15th of the month – 100% room rent of that month will be deducted	
For Internship, Fast Track course and Projects	If vacating before start of semester – 50% of room rent will be refunded	50%
	If vacating before 15th of the month – 50% room rent of that month will be deducted	Unused mess fee
	If vacating after 15th of the month – 100% room rent of that month will be deducted	

General Rules:

1. Students need to pay the hostel fee and mess fee together for the academic year at the beginning of the academic year.
2. For freshers, Rs.5000/- (Hostel admission fee that is non-refundable which is included in the Hostel fee) will be deducted when processing the refund.
3. The Caution Deposit will be refunded after deducting breakage charges, if any.
4. The Office of Chief Warden - Hostels has all the right to decide upon the denial of admission into the hostel.

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