



Important Information regarding issue of gate passes to students.

1. If any student requests a gate pass during holidays (including Saturday's that are holidays for students), they shall apply to the Wardens and the Wardens shall approve the pass.
This does not require any approval/intervention from the department.
2. If any student requests for a home/city pass on a working day, they shall apply to the Class Advisor (CA) before 24 hours from the date of departure for approval. Once the CA approves, the RW will approve the pass.
3. Normally city passes are not issued after 1 PM on working days except under exceptional circumstances that need strong recommendation by email from the CA to the Chief Warden (ccwh@cb.amrita.edu)
4. In case, the students have free hours, say, on Friday AN and he/she wants to leave on a home pass, student will apply to the CA and the CA needs to approve the same. Kindly note that it is very tedious for the RWs to check the timetable of each class and issue gate passes. However, it is recommended that students may be encouraged to leave only after 4:10 PM
5. Kindly note that a gate pass applied to a CA can be approved by the RW only if the CA approves it in CMS. Hence timely approval of passes applied to CA may help students and reduce the tension and anxiety among students when they need to search for faculty for signature.
6. If any student requests an emergency pass, after confirming the genuineness with parent/local guardian. This arrangement is made by the hostel administration to ensure that the student need not run here and there between blocks searching for faculty during emergency situations. This is applicable on all days of the week irrespective of working days/holidays.
7. At any point of time, the RW can issue the emergency pass. However, he/she shall update this to the Class advisor and the FW.

Contact Information of Hostel Authorities

| Chief Warden Dr. K. Bagavinar ccwh@cb.amrita.edu / 0422 2685510/5511 | | |
|--|---|-------------------------------------|
| Hostel Name | Faculty Wardens | Wardens |
| Kashyapa Bhavanam | Dr. V.Ananthanarayanan, - CSE v_ananthanarayanan@cb.amrita.edu 9443251227 | rwkyb@cb.amrita.edu 0422 2685316 |
| Vasishta Bhavanam | Dr. S. Adarsh, - ECE s_adarsh@cb.amrita.edu 9486140284 | rwvb@cb.amrita.edu 0422 2685974 |
| Kapila Bhavanam | | rwkb@cb.amrita.edu 0422-2685977 |
| Yagnavalkya Bhavanam | Mr.Rajesh C. B - ECE cb_rajesh@cb.amrita.edu 9600521483 | rwyb@cb.amrita.edu 0422-2685305 |
| Nachiketas Bhavanam | | rwnb@cb.amrita.edu 0422-2685307 |
| Sri Vyasa Maharishi Bhavanam | | rwsvb@cb.amrita.edu 0422-2685309 |
| Gauthama Bhavanam | Mr. V.V. Sajith Variyar,- CEN vv_sajithvariya@cb.amrita.edu 9497188959 | rwgb@cb.amrita.edu 0422-2685970 |
| Bhrigu Bhavanam | | rwbb@cb.amrita.edu 0422-2686831 |
| Agasthya Bhavanam | | rwab@cb.amrita.edu 0422-2685971 |
| Mythreyi Bhavanam | Ms. G. Radhika, CSE g_radhika@cb.amrita.edu 9487117325 | rwmb@cb.amrita.edu 0422-2685311 |
| Gargi Bhavanam | Dr. Sreeranjini K S, Maths ks_sreeranjini@cb.amrita.edu 9566560036 | rwgib@cb.amrita.edu 0422-2685313 |
| Adithi Bhavanam | Ms.K.B.Aswathi, ASCOM kb_aswathi@cb.amrita.edu 9995880964 | rwadb@cb.amrita.edu 0422-2686313 |