28th October 2024

CIRCULAR – Course Registration for Even Semester AY 2024-2025

The online course registration (Regular and Re-Registration) dates for the upcoming Even **Semester AY 2024-2025** will be as follows:

Programs	Online Registration Start Date	Online Registration End Date
B.Tech 2022, MSW 2023	4th November 2024, 1 PM	8th November 2024, 1 PM
B.Tech 2023	5th November 2024, 1 PM	9th November 2024, 1 PM
B.Tech 2021	8th November 2024, 1 PM	12th November 2024, 1 PM
B.Tech 2024	9th November 2024, 1 PM	13th November 2024, 1 PM
BSc, BA, Int. MSc, MSc, MA	13th November 2024, 1 PM	16th November 2024, 1 PM
M.Tech 2023, M.Tech 2024	18th November 2024, 1 PM	21st November 2024, 1 PM

Guidelines for Regular Registration

- For Registration procedure click: **Regular Course Registration Process**
- Students should not register for the Electives (Professional Elective / Free Elective) which they have already studied.
- Check Track Registration Status option after Registration to confirm all required courses are registered.

Guidelines for Re-Registration Mode

- Re-Registration will be in MS Forms. - **Re-registration Form**
- There is no remedial fee payment for regular students.
- For Term-out students, who have completed the duration of study, it is mandatory to submit course extension form to process their re-registration:

  Course Extension Form - UG

  Course Extension Form - PG
- Remedial Fee payment - Rs.2500/- per subject. Online fee payment procedure is given below.
- Registration of courses should not exceed 28 credits.

Strict adherence to the schedule and the guidelines is mandatory and students who do not comply will not be assigned to the classes to attend classes.

For any clarification you may contact:

Email ID: acadcoordengg@cb.amrita.edu

Contact Number: 0422 268 5516

Sd/ Office of Dean Engineering

Remedial Payment Procedure

State Bank of India Collect

- On your browser, go to https://www.onlinesbi.sbi/sbicollect/icollecthome.htm
- Read the terms and tick the check box against 'I have read and accepted the terms and conditions stated above' and click on 'PROCEED' button
- Select State (**Tamil Nadu**) then Select Type of Institution **('Educational Institutions'**) and click on 'GO' to proceed
- Select the Educational Institution – '**AMRITA VISHWA VIDYAPEETHAM CBE'** and click on 'SUBMIT' button
- Select the **'Remedial Fee'** Payment Category and Click '**SUBMIT'** button to proceed.
- Fill all the fields (Name, Roll Number, Course, Mode of Remedial Fee and Amount) displayed on the screen.
- In the next section, you can enter the details of the candidate or the person who is paying. These details are for accessing the 'Payment History', re-printing the receipt on a later date or reprinting the remittance form. Hence please keep a record of the details you provide in this section.
- Enter the Name, Date of Birth (DD/MM/YYYY format), Mobile Number, Email ID of the candidate or the payer
- Enter the CAPTCHA text and click on **'SUBMIT'** to proceed
- The details shown in the next screen will be used to prepare your online fee receipt. Hence, please ensure that the details are correct and click on '**CONFIRM**' to proceed to the payment screen
- In the SBI Multi option payment system, you can make your payment through any of the options presented.