

Ref. No. AMRITA/CBE/ODA/12/2025/05

Date: 16.12.2025

### OFFICE COMMUNICATION

#### **Sub: AMRITA SOE - Constitution of Internal Complaints Committee (ICC) – Orders Issued**

#### **Internal Complaints Committee (ICC) – Academic Year 2025-26**

<b>S No</b>	<b>Name of the Staff</b>	<b>Position</b>	<b>Department</b>
1	Dr.Meera Balachandran	Chairperson	CHEM
2	Dr Geetha P	Member	AIE
3	Dr.O S Deepa	Member	MATHS
4	Dr Bhawana Jain	Member	ASB
5	Dr Asha P Soman	Member	ASIL
6	Dr.V Anantha Narayanan	Member	CSE
7	Dr.Sripad H Ghaliqi	Member	Amrita Darshanam
8	Dr.S Adarsh	Member	OSA
9	Ms.S Saranya	Member	ENGLISH
10	Mrs. M Kohila	Member	ICTS
11	Mrs.B V Archana	Member	Office of Dean Engineering
12	Mr. B Kirethik B (CB.SC.U4CSE23330)	Student	CSE
13	Mr Sridhar S (CB.EN.U4EEE23135)	Student	EEE
14	Mr Kamalesh (CB.EN.U4MEE23023)	Student	MECH
15	Ms Sreelaxmi Hariharan (CB.EN.U4CHE23052)	Student	CEMS
16	Mr Amirteswara K (CB.EN.U4CIE23045)	Student	CIE
17	Mr. M D Adarsh ( CB.BU.P2ASB24008)	Student	ASB
18	Ms D Geetha MA,ML., MBA	Member	External Nominee

#### **FUNCTIONS:**

- Conduct a preliminary enquiry into all reported cases and/or complaints relating to sexual harassment at the workplace involving all sections of faculty members, staff, and students of the University.
- Submit the preliminary enquiry report to the Dean, along with all relevant documents and recommendations regarding possible punishment, if any, and evolve and suggest measures for prevention. In cases where the allegations are not in the nature of sexual harassment, the ICC may refer such complaints to the Disciplinary Committee.
- If the ICC concludes that the allegations made were false, malicious, or that the complaint was made knowing it to be untrue, forged, or based on misleading information provided during the enquiry, the complainant shall be liable to punishment as per the relevant provisions of the aforementioned UGC Regulations, 2015.

#### **TERM:**

Shall remain in force for a period of three (3) years from the date of issue of this order.

## MEETINGS:

Twice per semester, and additionally as and when exigencies arise.

## ROLE:

For convening meetings, the Chairperson shall prepare the agenda and submit the Committee's decisions to the Dean (Academics) for approval. Upon receiving approval, the minutes of the meeting shall be duly recorded.

*Dr. SASANGAN RAMANATHAN*  
Dean Academics  
*Amrita Vishwa Vidyapeetham*  
*Amrita Nagar, Coimbatore - 641 112*

  
Dr. Sasangan Ramanathan  
Dean Academics

## To:

Dean – ASC /Dean - AIE/ Dean – ASPS/ Dean - ASB/ Associate Dean - Student Affairs/ Principal ASC & ASPS/ Vice – Principal ASB/ All Chairpersons-ASE, ASC, ASPS/ Director – ICTS/ Amritadharshanam / Chair – PGP Office/ Office Of AHEAD/ Academic Coordinator/ CoE / Dy.CoE /Academic Administrative Office/AUMS/ Head – Student Discipline / Head – Student Welfare / Chief Warden/ Senior Administrative Manager / Director Physical Education / Library/ Manager (General Admin) /Security office / All Hostel Notice Boards/ Main Notice boards – Academic blocks- I,II,III & IV

## Copy to:

Vice Chancellor/ Pro. Vice Chancellor / Registrar/ Campus Director/ Head – CIR / Office of Dean Academics.