

14th February 2025

Notification – Supplementary Examination Registration (Even Semester AY 2024 - 2025)

Registration for Supplementary Examination - Even Semester AY 2024 - 2025 is as per the following schedule:

Start Date : 17th February 2025, 10 AM

End Date : 5th March 2025, 5 PM

Process and Terms for Registration

- Registration for supplementary exam is only through the MyAmrita Portal.
- Access the portal using the link [My Amrita](#) and login using your University email ID.
- For registering,
Click Supplementary Registrations -- > Registration Forms.
Select the course, choose mode (Supplementary Regular – General; Supplementary Direct 100 – 100 Supply) and proceed to pay the fees.
Step-by-step instructions are available at the link: [Supplementary Registration](#)
- **For School of computing (CSE, AIE & CYS):**
 - a. **Supplementary Regular (General)** Students who have not exhausted the 4 attempts (Regular +3 consecutive Supplementary attempts).
 - b. **Supplementary Direct 100 (100 Supply)** - Students who have exhausted 4 attempts (Regular + 3 consecutive Supplementary attempts).
- **For schools other than computing:**

A student who has secured an “F” grade in a course can register for the **Supplementary Regular Examination (General)** with the internal marks secured during the regular semester. Alternatively, the student can register for the **Supplementary Direct 100 Examination (100 Supply)**, where the internal marks will not be considered, irrespective of the number of supplementary attempt count.
- Please note that once a course is registered as Supplementary Direct 100, it cannot be reverted to Supplementary Regular with internals. The only alternative is to register for the course during the next offering through Re-Registration or Runtime Redo

- Once the registration is completed in any one of the above categories, change of registration mode from General to 100 Supply or Vice versa will not be permitted.
- Courses with “FA” grade, registration cancelled due to Malpractice, courses that were dropped and Lab courses cannot be registered. Please check your semester grade sheet before you apply.
- Term out students (students who have completed the duration of study but have not cleared the subjects) applications will not be processed without Course Extension Forms.

Forms (Click the links below for accessing the forms)

- Course Extension Forms for UG: [Extension Form- UG](#)
- Course Extension Forms for PG: [Extension Form-PG](#)

Fee Details

UG - Regular (All Programs) : Rs.700/- per subject.

UG - Term out (All Programs) : Rs.1500/- per subject.

PG- All Categories (All Programs) : Rs.1000/- per subject.

Remedial Fee refund Procedure

- Students who made the remedial payment and whose registration got cancelled due to various reasons may apply for a refund within the deadline.
- Please note that the last date for refund applications is 15th April 2025 before 4.00 P.M. Late applications will not be entertained.
- Click the link below for remedial refund procedure:
- [Remedial Fee Refund Procedure](#)

For any clarification you may contact the Academic Coordinator Office.

Contact Details

Office of Academic Coordination

Email ID: acadcoordengg@cb.amrita.edu

Contact Number: 0422 268 6516 (On all working days from 9.00 AM to 4:45 PM)