

Ref: AMRITA/CBE/SOE/06/2024/05

Date: 29.06.2024

OFFICE COMMUNICATION

Sub: Constitution of Women Empowerment & Grievances Cell- Orders- Issued.

Women Empowerment & Grievances Cell – Academic Year 24-25

S No	Name of the Staff	Position	Department
1	Dr.B Rajathilagam	Chairperson	CSE
2	Dr.J P Anita	Member	ECE
3	Dr.V Sowmya	Member	AI
4	Dr.Nava Subramaniam	Member	ASB
4	Dr.Sasangan Ramanathan	Member	DEAN, ENGG

FUNCTIONS:

- To promote and organize overall respect and equality of female gender & empowerment programmes, to inculcate the entrepreneurial attitude among women.
- Evolve and suggest means to take preventive measures on health, hygiene and safety of all women faculty, staff and students and to give spaces for listening to their complaints & redressal of grievances
- Conduct preliminary enquiry of reported cases and / or complaints relating to sexual harassment at workplace involving all sections of members of faculty, staff and students of the institute. Submit the preliminary enquiry report to the Dean, along with all documents and recommendations of possible punishment if any.

TERM: Shall continue to be in force until reconstruction

MEETINGS: Twice per semester and on any exigency

ROLE: Convene meeting(s), prepares the agenda for the meeting and forwards the decisions to the Dean for approval. After the approval the minutes of the meetings are recorded accordingly.

DR.SASANGAN RAMANATHAN
Dean - Faculty of Engineering
Amrita Vishwa Vidyapeetham
Amrita Nagar, Coimbatore - 641 112.


Dr. Sasangan Ramanathan
Dean – Faculty of Engineering

To

Dean – ASC /Dean AIE/ Dean – ASPS/Dean ASB /Associate Dean- Student Affairs/ Principal ASC,ASPS/ Vice Principal ASB/All Chairpersons-ASE/ Director – ICTS/ Amrita Darshanam / Dept. of Mass Communication / Chair – PGP Office/ Office Of AHEAD/ Academic Coordinator/ Dy.COE /Academic Administrative Office/AUMS/PSW/ Chief Warden/Director Physical Education / Library/ Manager (General Admin) /Security officer / All Hostel Notice Boards/ Main Notice boards – Academic blocks- I,II,III

Copy to:

Pro – Chancellor / Vice Chancellor/ Registrar/ Principal Director, CIR/ Campus Director/ Office of Dean Engg.