

Ref No: AMRITA/CBE/SOE/06/2024/06

Date: 01.07.24

OFFICE COMMUNICATION

Sub: Constitution of Internal Complaints Committee (ICC) – Order- Issued.

Internal Complaints Committee (ICC) – Academic Year 2024-25

S No	Name of the Staff	Position	Department
1	Dr.K Ramesh Kumar	Chairperson	ME
2	Dr.O S Deepa	Member	SCIENCES
3	Ms.S Saranya	Member	ENGLISH
4	Dr.Sripad H Ghaligi	Member	AMRITA DARSHANAM
5	Dr.S Adarsh	Member	PSW
6	Dr.V Anantha Narayanan	Member	CSE
7	Dr.Nimmi P.M	Member	ASB
8	Mrs.B V Archana	Member	OFFICE OF DEAN ENGINEERING
9	Mr.S Sivarajkumar (CB.EN.U4CSE21457)	Student	CSE
10	Mr.V Sanjay (CB.EN.U4AEE21072)	Student	AEE
11	Ms.N Ritika (CB.EN.U4CCE21037)	Student	ECE
12	Ms. A S Divya (CB.SC.I5CHE21011)	Student	M.Sc. (Int)
13	Ms.Karthika Shivaani R S (CB.EN.P2BME23003)	Student	M.tech
14	Mr. M D Adarsh (CB.BU.P2ASB24008)	Student	ASB

FUNCTIONS:

- Conduct preliminary enquiry of all reported cases and / or complaints relating to sexual harassment at workplace involving all sections of members of faculty, staff and students of the university
- Submit the preliminary enquiry report to the Dean, along with all documents and recommendation of possible punishment if any and evolve and suggest means to take preventive measures. In case of allegations are not in the nature of sexual harassment, ICC may refer such complaints to the Disciplinary Committee
- If ICC concludes that the allegations made were false, malicious or the complaint was made knowing it to be untrue or forged or misleading information has been provided during the inquiry, the complainant shall be liable to be punished as per the relevant provision of the aforementioned UGC Regulations 2015.

TERM: Two Years from JUNE 2021 and shall continue to be in force until reconstruction

MEETINGS: Twice per semester and on any exigency

ROLE: Convene meeting(s), prepares the agenda for the meeting and forwards the decisions to the Dean for approval. After the approval the minutes of the meetings are recorded accordingly

DR.SASANGAN RAMANATHAN 
Dean - Faculty of Engineering
Amrita Vishwa Vidyapeetham
Amrita Nagar, Coimbatore - 641 112

Dean – ASC /Dean AIE/ Dean – ASPS/Dean ASB /Associate Dean- Student Affairs/ Principal ASC,ASPS/ Vice Principal ASB/All Chairpersons-ASE/ Director – ICTS/ Amrita Darshanam / Dept. of Mass Communication / Chair- PGP Office/ Office Of AHEAD/ Academic Coordinator/ Dy.COE /Academic Administrative Office/AUMS/PSW/ Chief Warden/Director Physical Education / Library/ Manager (General Admin) /Security officer / All Hostel Notice Boards/ Main Notice boards – Academic blocks- I,II,III

Copy to:

Pro – Chancellor / Vice Chancellor/ Registrar/ Principal Director, CIR/ Campus Director/ Office of Dean Engg.